

**HOSPITAL FOOD AND NUTRITIONAL SERVICES,
HOSPITAL ENVIRONMENTAL SERVICES, AND INTERNAL PATIENT TRANSPORT SERVICES****REQUEST FOR PROPOSAL****ADDENDUM NUMBER: FOUR (4)****APRIL 12, 2024**

THIS ADDENDUM IS ISSUED PRIOR TO THE ACCEPTANCE OF THE FORMAL RFP's. THE FOLLOWING CLARIFICATIONS, AMENDMENTS, ADDITIONS, DELETIONS, REVISIONS, AND MODIFICATION FORM A PART OF THE CONTRACT DOCUMENTS ONLY IN THE MANNER AND TO THE EXTENT STATED.

MODIFICATION

Please note the 15% Certified Small Business Vendor (CSBV) Subcontracting Requirement will not apply to Patient Transport Services.

Q&A**FOOD AND NUTRITIONAL SERVICES (FNS) QUESTIONS**

1. Please provide the average hourly wage rates for hourly staff. RFP provides \$15, \$18, \$22.60. Please provide for each facility) – **All the following include shift differential and overtime: BHN - \$23.30; BHCS - \$22.86; BHIP - \$24.40; BHMC - \$25.66.**
2. FNS Facility Data - Row 59/60 indicates that discounts and sales tax are included in the sales total for all locations. Row 51 and 55 indicate net sales. Please confirm whether the sales volumes provided include discounts and sales tax or not. If discounts and sales tax are included, please provide the amount of discount and sales tax for each location that is included in the given sales volumes on rows 51 and 55. **For BHCS, the Total Yearly Net Sales for the period in question is \$903,024, not \$875,276. \$903,024 is net of Sales Tax and Discounts. The same holds true for all other regions.**

ENVIRONMENTAL SERVICES (EVS) QUESTIONS

3. Under Facility Data, EVS Operational Data, it specifies that EVS is not responsible for in between cleaning in the ED yet under number of FTEs locked in to the ED inclusive of in between case cleaning there are variations. Is EVS responsible for any in between cleaning in the ED at any location? **As needed.**
4. Under Facility Data, EVS Operational Data it specifies that EVS is not responsible for between cleaning in the OR yet under number of FTEs locked in to the OR inclusive of in between case cleaning there are variations. Is EVS responsible for any in between cleaning in the OR at any location? **As needed.**

INTERNAL PATIENT TRANSPORT SERVICES (PT) QUESTIONS

6. What is the current department non-productive percentage rate for paid time off at each facility for PTO, sick and vacation? **7.3%**
7. Are you able to provide last 90 days of Teletracking reporting? Requests by Hour by Day report from TeleTracking would be preferred if possible. **Reports for 12/21/23-3/21/23 have been provided with this Addendum.**
8. What is the current unamortized capital for each line of service line, per region, that would be assumed? **Zero.**
9. Is client only looking for a fixed fee contract or would a Cost Plus model be considered? **No, Multi-Service RFP Excel Spreadsheet, Tab 6 - SOW & ResponseRqmnts All Svc, General #72 asks for budget guarantee.**

END ADDENDUM FOUR